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Food Safety Certification System for Black Garlic

Approved by	Prepared by

Black Garlic International Conference
(Incorporated non-profit organization)

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Chapter 1 General Rules

1 Purpose

The purpose of this system is to promote voluntary hygiene management of black garlic manufacturing facilities, and to provide safer black garlic and also to provide assurance of quality to consumers. That said, this system is to certify black garlic that were produced at facilities accurately following the "Guidelines on Management and Operation Standards to be Observed by Food-Related Business Operators" (formulated and revised by the Ministry of Health, Labor and Welfare in October, 2014) as well as strictly following hygienic management standards based on HACCP systemization. Such facilities shall also properly ensure traceability from purchase of raw ingredients to appropriate display of labels.

2 Definition

- 1 In this system, "black garlic manufacturing facility" refers to a facility that manufactures raw garlic into black garlic.
- 2 In this system, "black garlic manufacturer" refers to a person who processes raw garlic into black garlic (for sales purposes; not for self-consumption).
- 3 In this system, "certified company" refers to a manufacturer of black garlic that has received certification stated in the 16th provision.
- 4 In this system, "certified products" refers to black garlic that has received certification stated in the 16th provision.
- 5 In this system, "Black Garlic International Conference (incorporated non-profit organization)" (hereinafter referred to as the "international conference") refers to the organization that manages certification and approval procedures based on the "Food Safety Standard of Black Garlic" (hereinafter referred to as the "food safety standard") and manages registration of certification authorities based on the 4th provision.
- 6 In this system, the "Food Safety Specialist Committee on Black Garlic" (hereinafter referred to as "Specialist Committee") refers to a body of experts that formulate and reviews food safety standards for the examination of registration under the 6th provision.
- 7 In this system, a "certifying authority" refers to a corporation registered by the International Conference according to the 4th provision as a business operator that carries out administrative work (hereinafter referred to as "duties such as certification") related to certification procedures based on this system.
- 8 In this system, "auditor" refers to a person who has been appointed by a certification authority in accordance with the provision 5th-2 to conduct an examination of certification along the provision 19th-1.

3 Responsibilities and Roles

In this system, the responsibilities and roles of the International Conference, certification authorities and certified operators are as follows.

- 1 The International Conference should strive for the appropriate operation and spread of the black garlic certification system.
- 2 Based on the latest scientific knowledge, etc., the Specialist Committee shall endeavor to maintain and improve food safety standards for fair and equitable certification.
- 3 The certification authority shall conduct fair and equitable duties including certification, and strive to ensure the credibility of examinations.
- 4 The certified operators shall comply with the certification standards and continuously maintain and improve hygiene management.

Chapter 2 Certification Authority

4 Registration

- 1 A corporation that intends to carry out certification etc. stated in the 19th provision can receive registration operated by the International Conference.
- 2 Notwithstanding the preceding provision, if the registration is canceled under the 11th provision and there have not been 3 years passed from the date of the cancellation, an application for registration cannot be accepted.

5 Application for Registration

- 1 A corporation that intends to be registered under the 4th provision shall send the "Application for certification authority registration (Appended Form 1)" along with the documents listed below to the International Conference.
 - (1) Operational rules that set forth the following matters regarding certification
 - A) Matters regarding fees (commission charge) to operate certification duties etc.
 - B) Matters regarding organizations conducting certification duties etc.
 - C) Matters regarding issuance of certification etc.
 - D) Other matters considered necessary by the international conference regarding the certification duties etc. besides A to C stated above.
 - (2) Name of examiners
 - (3) Name and titles of executives
 - (4) Overview of the food hygiene currently being conducted and operations related to self-management as well as their results

- 2 The certification authority shall appoint an examiner of the preceding provision (2) from among those who meet any of the following requirements.

- (1) A person who meets qualification requirements for the food sanitation inspector of Food Sanitation Act article 30, and who has also been engaged in food sanitation practice for more than 5 years.
- (2) A person who is qualified as a food hygiene supervisor of the Food Sanitation Law article 48, and who has been engaged in food hygiene practices for more than 5 years.
- (3) A person who is well familiar with Codex HACCP and have more than 5 years of

experience in food hygiene management.

- (4) Those who meet requirements not stated above specified by the International Conference.

6 Registration Screening

- 1 As a result of screening of documents applied under the provision 5, the International Conference will register a corporation that has met all the requirements stated in the Appended Table 1 and also seem to have capabilities to carry out proper operations of duties related to certification etc. as a certified authority, and issue an "Accreditation for Certification Body Form" (Appended Form 2) to the relevant corporation.
- 2 The International Conference will make a report to a registering corporation if they decide not to register said corporation as a result of screening in the preceding provision.

7 Reports

- 1 When certification authorities approve certification under the provision 19 or accept renewal certification under the provision 24, they shall report the following matters to the International Conference without delay.
 - (1) Address and name of certified business (business name, address of the main office and the name of the representative if a corporate)
 - (2) Name of certified product
 - (3) Date of certification
 - (4) For certification renewal, the first certification date of the facility
- 2 When certification authorities receive notification of a change under the provision 25, it shall report the contents of the change to the International Conference without delay.
- 3 When having canceled certification in accordance with the provision 27 or received a notification of certification decline in accordance with the provision 28, certification authorities shall report those matters to the International Conference without delay.
- 4 When certification authorities confirm an unauthorized use of the certificate and certification mark, they shall immediately report that fact to the International Conference.

8 Restrictions of Certification

Certification authorities cannot certify black garlic that their businesses carry.

9 Notification of Change

- 1 When there is a change in the content of the certification authority application form shown in the provision 1 of 5, certification authorities shall submit the notice of change form (Appended Form 3) to the International Conference along with related documents that can prove the said changes without delay.

- 2 If the contents of the change in the preceding paragraph pertain to the name of the certification authority, in conjunction with the documents stated in the preceding provision, the said certification authority shall submit the certification authority registration form issued in accordance with the provision 1 of 6 or 2 of 10.
- 3 When the International Conference receives a notification of name change, it shall issue a registration document containing the name after the change to the certification authority that has made the notification.

10 Reissue of Registration Form

- 1 If a certification authority loses or damages the issued registration form, an application for reissue of the document must be promptly filed to the International Conference using "Application for reissue of registration form" (Appended Form 4) (if damaged, the original form shall be attached).
- 2 The International Conference shall reissue the registration form to a certification authority that has made an application for reissuance in accordance with the preceding provision.
- 3 A certification authority that has been re-issued the form due to the loss of registration documents in accordance with the preceding provision must promptly return the registration document to the International Conference when they find the original document.

11 Cancellation of Certification Authority Registration

- 1 When a certification authority falls under any of the following, the International Conference shall cancel the registration of the authority
 - (1) When notification of abolition of duties related to certification by the provision 12 is submitted.
 - (2) When the agency admits that the fairness and equity of the examination concerning the certification of a garlic manufacturer is significantly impaired
 - (3) When collection of report and audit etc. in accordance with the provision 30 are refused without justifiable reasons or when a false report is made.
 - (4) When a registration was passed by unauthorized means.
 - (5) When it is found out after registration that the examination criteria for registration are not met, and improvement is not made even if it is sought.
 - (6) Besides (1) to (5), when it is found that the duties of a certification authority have not been properly performed, and improvement is not made even though it is sought.
 - (7) When the International Conference finds it appropriate to cancel the registration.
- 2 When the International Conference cancels a registration of a certification authority based on the preceding provision, it shall issue a registration cancellation notice (Appended Form 6).

3 A certification authority shall promptly return the registration document to the International Conference when their registration is canceled under the 1st provision.

12 Notification of Abolition of Duties related to Certification Authority

When intending to abolish duties related to certification, a certification authority shall attach a registration form to the notification of certification business abolition form (Appended Form 5) and notify the matter to the international conference.

13 Confidentiality

Examiners and certification authorities should not leak any secrets they have learned from their certification duties to those not authorized, or use them for their own benefits.

14 Book keeping etc.

1 In addition to displaying registration documents in the main department (office) that carries out duties related to certification etc., a certification authority must have a book that describes the following matters related to the duties, and store it.

- (1) Address and name of black garlic manufacturer applying for certification (name, address of a main office and a name of a representative if a corporation)
- (2) Address, name, business name or trade name of the facility applying for certification
- (3) Date when certification application for the certification was accepted
- (4) Date when examination was conducted
- (5) Date when certification decision on certification was made
- (6) Names of auditors

2 Certification authorities shall keep the books specified in the preceding provision for 3 years from the date when the certification validity period has expired.

15 Documents storage

1 In addition to documents provided in the provision 14, certification authority shall preserve the "Certification Application Form" and its attached documents, as well as documents concerning examination and screening.

2 Certification authority shall keep the documents specified in the preceding provision for 3 years from the date when the certification validity period has expired.

Chapter 3 Certification

16 Certification

1 Those who are manufacturers of black garlic and those who want to receive certification for their black garlic can apply for certification to a certification authority.

2 Notwithstanding the preceding provision, under the provision 27, those whose certification have been revoked and those who have not passed 3 years since the date

of the revocation cannot apply for certification.

17 Display of certification etc.

- 1 A certified operator that has received the provision 16 certification can display the certification mark defined in Appendix 2 on their certified product.
- 2 A certified operator etc. can display a certification mark on processed food etc. that has received certification.
- 3 In addition to what are provided in the previous 2 provisions, matters necessary for the use of the certification mark shall be stipulated in the Appended Table 2.

18 Application for Certification

A manufacturer of black garlic that is to receive the certification in accordance with the provision 16 shall submit a "Certification Application" (Appended Form 7) along with the related documents specified in the Appended Table 3 to a certification authority.

19 Examination and Assessment of Certification

- 1 When an application is submitted in accordance with the provision 16, certification authorities shall certify an operator if they find that all requirements listed below are satisfied after a review was made by an examiner.
 - (1) Being a black garlic manufacturer establishing a black garlic manufacturing facility.
 - (2) Complying with food safety standards.
 - (3) For products to be shipped, traceability can be confirmed using the related documents specified in the Appended Table 3.
- 2 Examination of certification in the preceding provision shall be carried out in the following methods.
 - (1) Documents examination
Documents examination stated in the certification application (Appended Form 7) will be conducted.
 - (2) On-site examination
On-site examination will be conducted to find out if hygiene management related matters etc. stated in the Appended Form 3 are strictly followed.
- 3 If a black garlic manufacturer intending to receive the 16th certification already holds a certification of hygiene management for their black garlic manufacturing facility, documents examination stated in the preceding provision (1) can be substituted with it.
- 4 When conducting the examination stated in the 2nd provision, an examiner can point out non-conforming matters regarding hygiene management of the facility and ask for improvement to the black garlic manufacturer applying for the certification.
- 5 When conducting an on-site examination under 2 (2), an examiner can request the black garlic manufacturer applying for the certification to read related documents, and also can enter facilities to be certified.

20 Re-examination

- 1 A certification authority may conduct a re-examination of black garlic manufacture if the manufacturer that has applied for the certification improved matters pointed out under the provision 4 of 19 at the time an examination under the provision 2 of 19 was conducted.
- 2 When it is necessary for a certification authority to carry out the re-examination described in the preceding provision, they shall notify about the matter to the black garlic manufacturer applying for the certification without delay.

21 Issuance of approval certificate etc.

- 1 When a certification authority performs the 19th certification, they will issue a certificate (Appended form 9) and will also make an announcement to the applicant.
- 2 When a certification authority does not carry out the 19th certification, they will notify the applicant through the "Notice of certification non-conformance" (Appended Form 10) with reasons stated.

22 Term of certification validity

The validity period of the certification shall be 3 years from the date of certification.

23 Periodical audit

- 1 A certification authority shall, in principle, conduct a confirmation of performance status of hygiene management etc. of certified products under the provision 1 of 19, at least once every 3 years.
- 2 A certification authority can request submission of related documents specified in Appendix form 3 from certified operators, browse them and enter certified facilities etc.

24 Renewal of certification

- 1 A certified operator who intends to extend certification after expiration of the valid term under the provision 22 needs to submit the "Certification application form" (Appended Form 7) to an certification authority 3 months before the expiration date along with related documents specified in Appended Table 3 and be approved by it.
- 2 For the examination of renewal application pertaining preceding provision, provisions 19th through 21st shall apply.
- 3 The validity period of the renewed certification received under the provision 1 of 24 shall be 3 years starting from the date after the expiration date of the certification currently held.
- 4 If the handling of a renewal application goes over the expiration date of the previous certification stated in the provision 22, the previous one shall continue to be valid until the time the application gets handled.
- 5 When the certification is renewed in line with the preceding provision, the validity period

of the new certification shall start from the day after the expiration date of the previous one.

25 Notice of change

- 1 When a certified operator changes matters listed below, they shall submit the "Notice of change of application matters" (Appended Form 8) to the certification authority that has given the certification promptly, along with documents that show the contents before and after the change.
 - (1) Address of certified operator (Location of a main office if a corporate)
 - (2) Name of certified operator (Company name and the name of representative if a corporate)
 - (3) Name of certified products
- 2 When a certification authority receives the notification, they shall issue a certificate to the notifier.
- 3 The effective period of certification under the provision 1 shall be the effective period pertaining to certification before notification.

26 Reissuance of approval certification

- 1 If a certified operator loses or damages the issued certificate, an application for reissuance must be sent to the certification authority that has given the certification promptly using the "Reissuance of certification request form" (Appended Form 11) (if it is damaged, the original certificate should be attached).
- 2 A certification authority shall reissue the certificate to a certified operator that has made an application based on the proceeding provision.
- 3 A certified operator must promptly return the discovered certificate to the certification authority that has reissued it if they find the lost document after the reissue conducted along the proceeding provision.

27 Cancellation of certification

- 1 A certification authority may cancel the certification if a certified operator falls under any of the following.
 - (1)When an operator declines certification under the 28th provision.
 - (2)When there was a false statement regarding application, notification and/or report.
 - (3)When, after the certification has given, it is found that the certification criteria are not satisfied, and improvements are not made even after requests.
 - (4)When false or exaggerated display or advertisement about certification is made and improvements are not made even after requests
 - (5)When, after being certified, an operator is sentenced to fines or severer punishment or penalized under the laws of the Food Labeling Act or Food Sanitation Act, etc.

(6) Other occasions the International Conference finds it appropriate to cancel the certification.

- 2 When a certification authority rescinds the certification as stated in the preceding provision, it shall notify the black garlic manufacturer by the "Certification revocation form" (Appended form 12) and shall make an announcement about it.
- 3 When there are any losses occurred to a certified operator as a result of cancellation under the provision 1, the certified operator will bear the loss.
- 4 When a certified operator receives notification of certification cancellation under the provision 2, they shall promptly return the certification to the certification authority that has given them the certification.

28 Decline of certification

If any of the following matters apply, a certified operator must submit the "Certification decline form" (Appended form 13) with the certification form and notify the certification authority that certified them promptly.

- (1) When purposefully declining certification.
- (2) When not renewing certification after the validity period has expired.
- (3) When abolished permission of black garlic manufacturing for certified products in accordance with the Food Sanitation Act Article 52 Clause 1.

29 Handling charge

Handling charge for certification shall be separately determined separately by certification authorities.

Chapter 4 Miscellaneous rules

30 Collection of reports, audits, etc.

- 1 In order to maintain the fairness and equity of duties related to certification etc., and also to ensure its appropriate implementation, the International Conference must, in principle, ask a certification authority to make a required report on the duties at least once in every 3 years.
- 2 The International Conference can visit a certification authority at least once every 3 years, and can audit the status of duties related to certification etc. as well as books and documents.
- 3 The International Conference can, if needed, request a certification authority to make necessary improvements to its duties related to certification etc.

31 Delegation

In addition to what is stated in this system, matters necessary for the implementation of certification can be set separately by the International Conference

Supplementary Rule

This system takes effect on August 1, 2018.

Appended Form 1 : Application for certification authority registration form
Appended Form 2 : Accreditation for Certification authority form
Appended Form 3 : Change notice for certification authority name etc.
Appended Form 4 : Application for reissue of registration form
Appended Form 5 : Abolition of duties related to certification etc. notice form
Appended Form 6 : Registration cancellation form
Appended Form 7 : Certification application form
Appended Form 8 : Notice of change of application matters form
Appended Form 9 : Certification form
Appended Form 10 : Notice of certification non-conformance form
Appended Form 11 : Reissuance of certification request form
Appended Form 12 : Certification revocation form
Appended Form 13 : Certification decline form
Appended Table 1 : Registration examination criteria
Appended Table 2 : Certification mark license manual
Appended Table 3 : Related documents to certification application

Appended Form 1 (Related to #5)

Date

To Black Garlic International Conference

Address

Phone number

Corporate Name

Name of representative

Application for Certification Authority registration

Based on the regulations of black garlic certification system, we apply for registration of certification authority as follows.

1 Address of the department (or office) in charge of duties including certification

2 Name of the department (or office) in charge of duties including certification

※Please attach the following documents.

Articles of incorporation

Names of judges

Names and titles of officials

Overview of the on-going food hygiene and self-management operations and their accomplishments.

Appended Form 2 (Related to #6)

Date

(Certification Body)

Black Garlic International Conference

Certification Authority Registration Form

With regard to the application for the registration of the certification authority, after the examination of related documents, the requirements for said authority were satisfied. Based on the regulations of the black garlic certification system, we will register you as follows.

1 Address of the department (or office) in charge of operations including certification

2 Name of the department (or office) in charge of operations including certification

Appended Form 3 (Related to #9)

Date

To Black Garlic International Conference

Address

Phone

Corporate Name

Name of representative

Notification of Change of Certified Authority's Name and etc.

There have been changes made to the contents of application matters for certification authority. Based on the regulations of black garlic certification system, here we report the changes.

1 Address of the department (or office) in charge of operations including certification

2 Name of the department (or office) in charge of operations including certification

3 Changes made

Changed matter :

Before the change :

After the change :

4 Date of change

※Attach certification authority registration form if there were changes made to contents listed in the document.

Appended Form 4 (Related to #10)

Date

To Black Garlic International Conference

Address

Phone

Corporate Name

Name of representative

Application for Reissue of Registration Form

Based on the regulations of black garlic certification system, here we apply for reissue of certification authority registration form.

1 Address of the department (or office) in charge of operations including certification

2 Name of the department (or office) in charge of operations including certification

3 Reasons to apply for reissue of the certification authority registration form

※State either "because the document was lost" or "because the document was damaged" for 3.

※Attach the certification authority registration form if applying for the reissue because of damages made to the document.

Appended Form 5 (Related to #12)

Date

To Black Garlic International Conference

Address

Phone

Corporate Name

Name of the representative

Abolition of Duties related to Certification etc. Notice Form

Based on the regulations of black garlic certification system, here we report an abolition of duties related to certification etc.

1 Address of department (office etc.) abolishing certification duties etc.

2 Name of department (office etc.) abolishing certification duties etc.

3 Reasons to quit certification duties etc.

※Attach the Certification Authority Registration Form currently held.

Appended Form 6 (Related to 11)

Date

(Certified Authority)

To:

Black Garlic International Conference

Registration Cancellation Form

Based on the regulations of black garlic registration system, we will cancel the registration of certified authority as follows.

- 1 Address of department (office etc.) cancelling certification duties etc.
- 2 Name of department (office etc.) cancelling registration for certification duties etc.
- 3 Date of registration
- 4 Reasons for cancellation

Appended Form 7 (Related to #18 /#24)

Date

(Certification Authority)

(Applicant)

Address

Phone

Name

(※Address of main office and name of representative if a corporate)

Certification Application (New/Renewal)

Based on the regulations of the black garlic certification system, we apply for the certification as stated below.

1 Address of facility applying (or has already received) certification

2 Name, business name or trade name of facility applying (or has already received) certification

3 Date of certification and validity of the certification currently received (expiration date)

※List the above 3 matters only when renewing certification.

※Attach related documents stated in Appended Table 3.

Appended Form 8 (Related to #25)

Date

(Certified Agency)

(Applicant)

Name

Phone

Name

(※Address of main office and name
of representative if a corporate)

Notice of Change of Application Matters

There have been changes made to the certification application matters. Based on the regulations of black garlic certification system, here we notify these changes.

1 Address of the certified product

2 Name of the certified product, business name or trade name

3 Changes made

Changed matter :

Prior to the change :

After the change :

4 Date of changes made

※For "Changed matter" stated above (3), choose an appropriate matter among "address of certified company", "name of certified operator", "location of certified product", or "name, business name or trade name of certified product".

※Attach documents (such as business permit (photocopy) or certificate of business matters) that can confirm the contents of the change.

Appended Form 9 (Related to #21)

To

Date

(Certification Authority)

Certification Form

Regarding the application for certification, as a result of screening, your product was confirmed to satisfy the requirements as a certified product. Based on the regulations of the black garlic certification system, we certify the product as follows.

- 1 Address of certified product
- 2 Name of the certified product, business name or trade name
- 3 First date of certification
- 4 Certification date and validity period (expiration date)

Appended Form 10 (Related to #21)

Date

To

(Certification Authority)

Notice of Certification Non-conformance

Regarding the application for certification, as a result of screening, your product does not meet the requirements for the following reasons. Based on the regulations of the black garlic certification system, we determine the product to be non-conforming.

Reasons

Appended Form 11 (Related to #26)

Date

(Certification Authority)

To

(Applicant)

Address

Phone

Name

(※Address of main office and name
of representative if a corporate)

Reissuance of Certification Request Form

Based on the regulations of black garlic certification system, we apply for re-issuance of certificate as follows.

- 1 Address of the certified product
- 2 Name of the certified product, business name or trade name
- 3 Certification date and validity period (expiration date)
- 4 Reason for reissuance

※State either "because the document was lost" or "because the document was damaged" for 3.

※If the reason for the reissuance is a damage to the certificate, attach the original form.

Appended Form 12 (Related to #27)

Date

(Certification Authority)

Certification Revocation Form

Based on the regulations of the black garlic certification system, the certification will be revoked as follows.

- 1 Address of the facility certification is revoked
- 2 Name, business name or trade name of the facility certification is revoked
- 3 Certification date and validity period (expiration date)
- 4 Reasons the certification is revoked

Appended Form 13 (Related to #28)

Date

(Certification Authority)

(Applicant)

Address

Phone

Name

(※Address of main office and name of
representative if a corporate)

Certification Decline Form

Based on the regulations of black garlic certification system, we report as follows upon our decline from the certification.

1 Address of the facility declining certification

2 Name, business name or trade name of the facility declining certification

3 Certification date and validity period (expiration date)

4 Reasons declining the certification

※Attach the current certification form.

Appended Table 1 :

Registration Examination Criteria

With regard to registration of certification authorities specified in the provision 6 of the black garlic certification system, a corporation seeking for registration shall meet all the following requirements.

- (1) There have been operational rules established to ensure that certification duties to be fair and equitable. Furthermore, fees stated in the said rules are not excessive.
- (2) Persons other than examiners implement decisions regarding certification.
- (3) Maintain financial stability and management resources necessary for duties related to certification etc.
- (4) Procedures for examination, renewal, cancellation, etc. of certification are established in writing.
- (5) Have appropriate arrangements to protect the confidentiality of information.
- (6) As examiners, to secure those who meet the qualification requirements for food hygiene inspectors or those who are food hygiene supervisors, or also those who are familiar with Codex HACCP and has practical experiences in food hygiene management.
- (7) Regarding the examiners stated in (6), to be able to prove that the persons have capabilities to examine black garlic producers (knowledge on hygiene management, practical experience, educational background, etc.).
- (8) There is a system in place to examine black garlic producers (an examiner does not have to work full-time).

Appended Table 2 :

Certified Mark License Manual

1 Purpose

The purpose of this manual is to define the necessary matters regarding the use of the certification mark prescribed in the provision 17 of the black garlic certification system, and thereby to contribute to the proper use of the mark and the wider recognition of the black garlic certification system.

2 Trademark right

Trademark of the certification logo belongs to the International Conference of black garlic. Those who wish to use the mark need to apply for licensing and be approved.

3 Use of certification mark

Certification mark can be used only under the following occasions.

- (1) When pasting or printing on the following products (including wrapping materials and packaging materials)
 - A) Certified black garlic products
 - B) Processed food using certified black garlic
- (2) When displaying on materials for promoting (1) products (certified operator's business cards, signboards, panels, websites, brochure, etc.)
However, a person not related to the certification cannot use the certification mark on his/her business card.
- (2) Other occasions approved by the International Conference

4 Application for licensing

Those who intend to apply for the license must submit the "Certification Mark License Application" (Form 1) to a certification authority and receive a "Approval of Certification Mark License" (Form 2).

Those who intend to make changes to the licensing matters must submit the "Application for Change of Certification Mark License Matters" (Form 3) to the certification authority and receive the "Approval of Change of Certified Mark License Matters" (Form 4) from the Certification Body.

5 Specification of certification mark etc.

The specification of the mark is as specified in the separate document. However, if it is difficult to follow the size due to a shape of a container or

packaging, etc., there will be a consultation between an operator and a certification authority.

6 Prevention of false recognition

Operators who have received a license for the certification mark under the provision 4 must not display the certification mark in such a way that may mislead consumers.

7 Records about the use

Those who have received the license for the certification mark under the 4th provision must have a document for grasping the usage status of the mark. In addition, when said document is requested by a certification authority, it must be submitted.

8 Discontinuation of the certified mark use

A certification authority instructs the discontinuation of the use of the certification mark if an operator who has received the license falls under any of the following matters.

- (1) When the certification is revoked according to the provisions of the black garlic certification system
- (2) When used the mark for purposes not listed in the provision 4
- (3) When violated the provision 6
- (4) When refused to submit the document showing usage status of the mark without proper reasons.

9 Dealing with unauthorized use

In the event of any problems arising from the use of the certification mark, the user shall be responsible for promptly dealing with it.

Addendum

About the use of certification mark

1. Certification mark



2. Color

The basic color of the mark is black on a white background or black on a white background, and the basic color of characters is gold, though it is acceptable to use the mark in monochrome (black and white) if it is difficult to follow the color pattern.

3. Precautions

- (1) Modifications and combinations of mark and letters shall not be made.
- (2) Unauthorized use of the certification mark is prohibited.
- (3) The size of the certification mark cannot be reduced to such an extent that the mark and characters cannot be distinguished.
- (4) It is allowed to scale up and down while maintaining the aspect ratio of the certification mark.

Appended Table 3

Related Documents to Certification Application

1. Documents on manufacturing facility of black garlic
 - (1) Facility plan
 - (2) Work flow diagram
 - (3) Work process chart (flow chart)
 - (4) Business license for black garlic manufacturing industry (copy)

2. Operation records
 - (1) Confirmation records at the time of stocking and shipping
 - (2) Check records of black garlic manufacturing procedures
 - (3) Confirmation records of black garlic conditions
 - (4) Inspection records of facility and equipment
 - (5) Inspection records of water used and washing and disinfection equipment etc.
 - (6) Check records of workers

3. Records on hygiene management
 - (1) Records regarding products traceability (a whole procedure from raw ingredients, manufacturing, storage to shipping)
 - (2) Records of self-inspection (copy)
 - (3) Documents defining cleaning methods including tools, facility equipment and etc.

4. Others
 - (1) Documents requested by examining authority

Date

To Black Garlic International Conference

(Applicant)

Address

Phone

Name

(※Address of main office and
name of representative if a corporate)

Application for Certification Mark License (For black garlic products)

Under the conditions below, we want to use the certification mark for black garlic certified on _____ (y/m/d). Based on the rules of the black garlic certification system, we apply for the license.

1 Operator's name

2 Facility name

3 Facility address

4 Products certified mark will be used for (Attach additional document such as products lineup list if the space below is not enough)

5 Terms of conditions

- (1) Strictly follow the manual of the certified mark use
- (2) Refrain from activities that may harm or damage the honor and credibility of the trademark owner.
- (3) Refrain from activities that may harm interests of consumers.
- (4) Do not go against public order and morals.
- (5) The above conditions of use also extend to printing companies etc. that print certification mark

Date

To Black Garlic International
Conference

(Applicant)

Address

Phone

Name

(※Address of main office and
name of representative if a corporate)

Application for Certification Mark License (For processed food products)

Under the conditions below, we want to use the certification mark for processed food products made with black garlic certified on _____ (y/m/d). Based on the rules of the black garlic certification system, we apply for the license.

1 Operator's name

2 Facility name

3 Facility address

4 Supplier of certified black garlic

Business name :

Facility name:

Facility address:

5 Products certification mark will be used (Attach additional documents including lineup of products if the space below is not enough)

6 Conditions of use

(1) Strictly follow the manual of the certified mark use

(2) Refrain from activities that may harm or damage the honor and credibility of the trademark owner.

(3) Refrain from activities that may harm interests of consumers.

(4) Do not go against public order and morals.

(5) The above conditions of use also extend to printing companies etc. that print certification mark

(6) Maintain a record (such as an individual identification #) that can be used to identify black garlic used.

Date

To Black Garlic International Conference

(Applicant)

Address

Phone

Name

(※ Address of main office and
name of representative if a corporate)

Application for Certified Mark License (For promotional materials)

Under the conditions below, we want to use the certification mark for sales promotion materials of products made with black garlic certified on _____ (y/m/d). Based on the rules of the black garlic certification system, we apply for the license.

1 Address and name of person in charge of use (if different from applicant)

2 Intended purposes

Sales of certified products, promotion, sales of the system or others (be specific)

Write down purposes the certification mark will be used for as well as the main location it will be used.

3 Use, display and its form of the certified mark (attach extra documents if the space below is not enough)

Please describe how to use or display the certified mark; promotional panels, in-store product promotional display, newspaper insert, brochure, newspapers/magazines, homepage or others (be specific).

4 Other reference matters

5 Conditions of use

(1) Strictly follow the manual of the certified mark use

(2) Refrain from activities that may harm or damage the honor and credibility of the trademark owner.

(3) Refrain from activities that may harm interests of consumers.

(4) Do not go against public order and morals.

(5) The above conditions of use also extend to printing companies etc. that print

certification marks.

Form 2-1

Date

Black Garlic International Conference

Approval of Certification Mark License (For black garlic products)

The application for the approval of use of the certification mark applied on _____(y/m/d) will be granted as follows according to the regulations of the black garlic certification system.

1 Operator's name

2 Facility name

3 Facility address

4 Products for which the use of certification mark is permitted

Date

Black Garlic International Conference

Approval of Certification Mark License (For processed food)

The application for the approval of use of the certification mark applied on _____(y/m/d) will be granted as follows according to the regulations of the black garlic certification system.

1 Business name

2 Facility Name

3 Facility address

4 The names of suppliers of certified black garlic
Facility name
Facility address

5 Products for which use of the certification mark is permitted

Form2-3

Date

Black Garlic International Conference

Approval of Certification Mark License
(For sales promotion materials)

The application for the approval of use of the certification mark applied on _____(y/m/d) will be granted as follows according to the regulations of the black garlic certification system.

1 Address and name of person in charge (if different from an applicant)

2 Purpose of use

3 Methods of using and displaying of the certification mark and their forms

4 Other matters for reference

Form 3

Date

(Certified Authority)

(Applicant)

Address

Phone

Name

(※Address of main office and
name of representative if a corporate)

Application for Change of Certification Mark License Matters

For license matters of certification mark approved on _____
(y/m/d), we would like to make changes upon understanding the following
conditions. Based on the regulations of black garlic certification system, we
apply for the following changes to be approved.

1 Methods of using and displaying of the certification mark and their
forms (attach additional papers if the space below is not large enough)

2 Changes made and reasons

3 Terms of use

- (1)Strictly follow the certified mark usage manual.
- (2)Do not harm or damage the honor and credibility of the trademark owner.
- (3)Do not harm the interests of consumers.
- (4)Do not go against public order and morals.
- (5)The above terms of use also extend to printing companies etc. who print certification mark.

Form 4

Date

(Certification Authority)

Approval of Change of Certified Mark License Matters

The application for the change of certification mark license matters applied on _____(y/m/d) will be granted as follows according to the regulations of the black garlic certification system.

1 Methods of using and displaying of the certification mark and their forms
(attach additional papers if the space below is not large enough)

2 Changes made